

HKTA THE YUEN YUEN INSTITUTE NO.3 SECONDARY SCHOOL
香港道教聯合會圓玄學院第三中學

S.1 Secondary School Places Allocation (SSPA) System
中一自行分配學位申請細則

一、申請日期：二零一五年一月二日至二十一日。

I. Date of application: 2 January-21 January 2015.

二、索取及遞交申請表格辦法：

II. Method of application:

甲、派發表格

二零一四年十一月開始派發本校「中一自行分配學位申請表」。

A. Distribution of application form for S.1 Secondary School Places Allocation will start from November 2014 onwards.

乙、索取表格

小六學生可向所屬小學索取本校「中一自行分配學位申請表」乙份、親臨本校索取或於網上下載 (<http://www.hktayy3.edu.hk>)。

B. Collection of application form

Primary 6 pupils can get the application form from their primary schools. Forms can also be collected from our school or downloaded from our school website at <http://www.hktayy3.edu.hk>

丙、遞交表格

填妥表格後，須於二零一五年一月二日至二十一日期間，交回本校校務處。

(本校校務處辦公時間： 星期一至五：上午八時三十分至下午五時
星期六：上午九時至下午十二時三十分
星期日及公眾假期：休息)

C. Submission of application form

The completed form should be returned to our school office during 2 January-21 January 2015.

(Office hours: Monday to Friday: 8:30 a.m.-5:00p.m.

Saturday : 9:00a.m.-12:30p.m.

Sunday & Public Holidays: Closed)

丁、遞交文件

(1) 教育局提供之「中一自行分配學位申請表」

(2) 本校「中一自行分配學位申請表」

(3) 小五至小六成績表副本〔如未有小六成績表副本，可其後補交。〕

(4) 有關文件副本 (如獎狀等)

D. Submission of documents

(1) Application form for S.1 Secondary School Places Allocation distributed by EDB

(2) Application form from our school

(3) Copies of P.5 & P.6 Student's Report (P.6 Student's Report can be submitted later if necessary)

(4) Copies of relevant awards (e.g. Certificate)

戊、取回家長存根

由本校於教育局提供之「中一自行分配學位申請表」上蓋印，家長須取回家長存根。

E. Collection of parent's reply slip

School will stamp the school chop on the application form for S.1 Secondary School Places Allocation distributed by EDB, parent(s) should then collect the Parent's copy as acknowledgement.

三、申請須知：

凡申請者均獲邀於二零一五年一、二月間進行面試，日期將個別書面通知。

III. Notes for application:

All applicants will be invited for interview between January and February 2015. Dates will be notified by written notice individually.

四. 收生準則：

IV. Admission Requirement:

Priorities 優先次序	Items 項目	Requirements 要求	Weighting 比重
1	Internal examination results 校內成績 ● Average marks 總平均分 ● Results in Chinese, English and Mathematics 中、英、數成績 ● Rank in form 全級名次	Pass, average or above 合格，中等或以上 Pass in all of these three subjects (two of them must attain Grade C or above) 三科必須合格，而其中兩科必須 C 級或以上 Rank according to the total marks attained in Chinese, English and Mathematics 按中、英、數成績總績點排名	50%
2	Conduct 操行	Grade B or above B 級或以上	30%
3	Performance in interview 面試	Good in overall performance (e.g. attire, attitude, answering skills) 整體表現良好（如儀容、態度、對答）	10%
4	Extra-curricular activities 課外活動	Participated in at least one activity 參加一項或以上	5%
5	Comments 評語	Good 良好	5%
6	Rank order list 申請學生成績次第名單	Comparatively higher in rank 排名較高	Reference 參考
			100%

五. 本校自行分配學額為 38 個。

V. The S.1 discretionary places of our school are 38.

六. 面試後取錄與否，將按教育局規定，於二零一五年七月七日中學學位分配放榜時公佈。

VI. The result of interview is subjected to the EDB regulations and will be released on 7 July 2015.

七. 根據教育局「中學學位分配辦法概要」，家長可向兩間中學提交申請。如申請超過兩間學校的自行分配學位，學生將失去獲得該類學位的權利。

VII. According to the Overview of the S.1 Secondary School Places Allocation from the EDB, parents can choose no more than 2 participating secondary schools, otherwise, the chance of acquiring a discretionary place will be forfeited.

八. 因學校不能公佈「自行分配學位」取錄名單，凡報考本校的同學，可於明年四月選校時，填報本校作為**第一志願**，以增加入讀本校機會。

VIII. As school is not allowed to release the admission list, students applying for enrollment in our school can put our school as the first choice in April next year for a higher chance of successful application.

九. 如有任何疑問，歡迎致電 2178 3223 查詢。

IX. For enquiries, please contact us at 21783223.

香港道教聯合會圓玄學院第三中學
HKTA THE YUEN YUEN INSTITUTE NO.3 SECONDARY SCHOOL
Sheung Tak Estate, No.2. Tong Ming Street, Tseung Kwan O, N.T.
新界將軍澳唐明街 2 號尚德邨
Telephone 電話: 2178 3223 Website 網址: http://www.hktayy3.edu.hk

中一
編號: _____

S.1 Discretionary Places Admission Application Form (2015-2016)

二零一五至二零一六年度中一自行分配學位入學申請表

Student Name (English) _____ (Chinese) _____ Sex: _____
學生姓名 (英文) _____ 中文 _____ 性別 _____

Date of Birth: _____ Age: _____ I.D. No.: _____
出生日期 _____ 年齡 _____ 身份證號碼 _____

Place of Birth: _____ Native Place: _____ Religion: _____
出生地點 _____ 籍貫 _____ 宗教 _____

Address: (Chinese) _____
住址 (中文) _____
(English) _____
(英文) _____

Photo
相片

1 1/2" x 2"

Telephone No.: _____ (Home) _____ (Mobile Phone) _____
電話號碼 _____ 住宅 _____ 手提電話 _____

School Attending: _____ Class Attending: _____
就讀學校 _____ 就讀班別 _____

School Address: _____ Tel. No.: _____
學校地址 _____ 電話 _____

Student Reference No.: _____ (Can be found from EDB's gum label)
學生編號 (STRN) _____ (可從教育局派發的學生資料貼紙找到)

Name of Parent/Guardian: (English) _____ (Chinese) _____
家長 / 監護人姓名 (英文) _____ (中文) _____

Relationship: _____ Age: _____ Occupation: _____
與申請人關係 _____ 年齡 _____ 職業 _____

Relatives who are studying in/have previously attended this school 現在本校就讀/曾在本校肄業親屬姓名

姓名 Name	關係 Relationship	入學年份 Year of Entry	畢業年份 Year of Left

Class Applied For: _____ Recommended By: _____ Relationship: _____
擬讀班級 _____ 推薦人姓名 _____ 與申請人關係 _____

Signature of Applicant: _____ Date: _____
申請人簽署 _____ 日期 _____

Signature of Applicant's Parent/Guardian: _____
申請人家長 / 監護人簽署 _____

Note: (i) Please return this form with a photocopy of the P.5 & P.6 school reports on or before 21-1-2015

註: 請於 21-1-2015 或之前連同小五及小六之成績表副本交回此表格

(ii) Primary school's recommendation letters are not required

毋須提交小學推薦信

FOR OFFICE USE: ☐ To be rejected ☐ To be admitted to _____ Approved By: _____

校務處填寫

Remarks: _____ Date: _____